

**What is the new Mentorloop process?**

Mentoring will be run on cohorts of approximately 6 months duration and is supported by an electronic mentoring platform. The cohorts will run one after the other, not concurrently.

**What if I am already in a mentor relationship with the old AIHS mentor programme?**

If the mentor/mentee relationship is close to finishing, then it would not be beneficial to change over to the new Mentorloop programme.

However, if the relationship is new, then your pairing will be given priority to join the Mentorloop programme. Moving across to the new platform will not be mandatory for existing mentors/mentees.

**What if I am already registered as a mentor with the old AIHS mentor programme?**

You will need to re-register with AIHS as a mentor via the Mentorloop platform.

**Will it cost anything?**

This is exciting news; the first cohort will be free. After that, there may be a small administration fee.

**Can I accrue CPD points for mentoring or being a mentee?**

Yes, the AIHS [CPD Points Schedule](#) explains how many points you can earn.

**When is the programme going to start?**

Current February and August in 2021.

**How do I find out about the new mentor programme?**

The Mentoring Committee conducted a webinar on 24<sup>th</sup> November 2020, for existing mentors and mentees and one on the 2<sup>nd</sup> December 2020 for all AIHS members that wanted to learn about the program. The webinar presentation link can be found on this FAQ.

**How much time is required to complete the registration as a mentor?**

The process is simple and should take approximately 20 minutes to complete your registration to join the program as a mentor.

**How much time will it take to complete the registration as a mentee?**

The process is simple and should take approximately 20 minutes to complete your registration to join the program as a mentee.

**How many places are available?**

Each cohort for the Mentorloop programme will be capped at 75 pairs.

**Is the mentoring programme open to non-members?**

In line with the current AIHS policy, non-members are excluded.

**What do I need to qualify to be a mentor?**

Mentors will be required to undergo the Mentorloop assessment process with the final determination to be made by the AIHS Mentoring Committee. These guidelines will align with the current requirements listed on the AIHS website.

**What do I need to qualify to be a mentee?**

Mentees will need to commit to a minimum 6-month programme, to be respectful, engage with the mentor and be a member of AIHS.

**How does the pairing process work?**

The programme will choose one for you based on matching algorithms.

**How do I know if I have been successful and how will I be advised?**

You will hear from us via your registered email.

**Can I opt to change my appointed mentor?**

Yes, you can. You will need to contact the program coordinator and we will facilitate the change.

**Will matches be made with similar industries, interests, age and gender?**

Yes. During the registration process, there is an opportunity to be selective in these areas, such as industries, goals, skills. However, current algorithms do not take into account Gender.

**Does the Mentorloop programme categorise or suggest areas that you might benefit from as a mentor or mentee?**

Yes, there are prompts as you work through the registration. The mentor will also discuss options and outcomes in the first few meetings.

**How will issues be resolved if both parties are unable to come to an agreement?**

The AIHS Mentoring Committee will assist with the resolution of any issues. Please read the [Mentoring Conflict Resolution Process](#) here.

**What will I have to do if my application is successful?**

Attend the programme launch webinar, sign up online, participate in the mid-programme review and attend the closeout webinar.

**Will training sessions be run during the mentor programme?**

Yes, at the start of the programme, onboarding sessions will be run for both mentors and mentees.

**What are the expectations and deliverables of both mentees and mentors?**

The information will be delivered as part of the onboarding process.

**Are discussions between mentors and mentees confidential?**

Yes, absolutely. The code of conduct is available to read on the AIHS website.

**When and how will mentoring sessions be held?**

This will be up to the individual pairs. You may choose to meet during business hours or after hours. You may choose to meet face to face, by phone, virtually, or any combination that works for you both.

**Who do I contact for more information?**

Please contact the AIHS Mentoring Committee via the email address [mentorship@aihs.org.au](mailto:mentorship@aihs.org.au).