


CONTINUING PROFESSIONAL DEVELOPMENT:
POINTS SYSTEM GUIDE

Your CPD requires 100 points per annum

* Evidence Required

INDIVIDUAL Education /Learning / Knowledge /Skill DEVELOPMENT (Including transferrable skills)			Development of the Profession (AIHS Service)		Application of OHS Knowledge in the Workplace	
Acquire new knowledge through study, maintain and update existing Skills and Knowledge and contribute to the development of new knowledge for the OHS Profession.			Assist in developing Professionalism in the OHS profession by contributing to the AIHS (and other professional) organisation activities.		Apply your OHS knowledge in workplaces.	
Example Activities/Events	POINTS: AIHS Endorsed* CPD	POINTS: CPD not endorsed* by AIHS	Example Activities/Events	POINTS	Example Activities	POINTS
Attend & Reflect on a conference, symposium or training course (each day e.g. 3 day conference 60 points)	20	10*	Mentor (as part of the AIHS Mentorship Program, MAX 40 per CPD year*)	20* per cohort	Conduct & Reflect on an On-the-Job programs or experiences. Reflect on design, target audience, aims and impact.	10*
Attend & Reflect on 1/2 Day Training Course, Seminar, or other CPD activity including E-Learning (e.g. Ethics Training) and site visits.	10	5*	Actively serve on AIHS Branch Committee	20	Develop, Deliver & Reflect on in-house training program. Reflection on uptake and impact in the workplace.	10*
Attend & Reflect on CPD based Webinar / hour	5	3*	Serve on College of Fellows Executive	30	Prepare and submit a case study of OHS initiative implemented in workplace	20*
Undertake university studies in WHS or closely related area, with assessments.	100*	100*	Serve on AIHS/INSHPO/CGC/AOHSEAB Board	30	Chair a WHS Committee in the Workplace or Volunteer Organisation	10*
Develop and present a guest lecture at university or conference per hour	10*	10*	Serve on an AOHSEAB Assessment Panel	20	Member of a WHS Committee in the Workplace or Volunteer Organisation	5*
Mentee with an active mentoring relationship.	20*	10*	Serve on Conference/Symposium Organising Committee/s	10	Volunteer OHS skills to establish safer workplace. CPD points similar to own organisation (see above)	10*
Submit a peer reviewed Journal Article for publication	25*	20*	Serve on a College of Fellows Sub-Committee	10	Other	*
Prepare or Substantially Revise a BOK chapter	20*	N/A	Represent on Standards Reviews/Technical Panels	10		
Prepare & Coordinate a substantial Submission in response to Government/Regulator Consultation	20*	20*	Serve on a Regulatory Review Board/Panel	10*		
Provide Significant Input into a Government/Regulator submission	10*	10*	Conduct CPD Compliance Audits for AIHS CPD Program	10		
Prepare & Publish an Article in an OHS professional/trade journal	10*	10*	Mentor WHS position holders (other than the AIHS Mentor Program)	10*		
Self education in an OHS related field. Provide evidence of personal study and learnings. Per topic.	10*	10*	Attend & Reflect on AIHS & Other OHS Professional Network Meetings	3*		
Prepare & Publish a LinkedIn or other Social Media Article which covers an OHS issue in detail	5*	5*	Develop an AIHS Survey (e.g. to collect data for an AIHS Submission)	3*		
Review & Comment on OHS Journals, OHS BOK Chapters, Magazines and Articles	5*	5*	Complete an AIHS Survey	1-5		
Complete INSHPO Self Assessment	10*		Actively serve on a WHS related Committee or working group (10 hours)	10*		
Create & Submit an annual CPD plan at the beginning of the year.	5		Other	*		
Other	*	*				

Activities with an * indicate that 'Evidence' is required. This may be in the form of a Certificate for a course, a journal article you have written or presentation slides.