

2018 AGM: Voting Instructions and How to Participate in the AGM

1. Voting instructions

1.1 What can you vote on?

Members please note that

- There are no special resolutions for voting at this year's AGM.
- Voting for nominated Board Directors closes at 17:00 hours (5pm) (AEST) on Thursday 13 September 2018.

Therefore:

- You can vote at the AGM on acceptance (or otherwise) of reports and/or minutes of the previous year.
- You can vote *prior to the AGM* on election of Directors.

1.2 Who can vote?

Only current financial members of the SIA can vote.

1.3 How do you cast your vote?

1.3.1. Elections of Directors – voting is open from 00:00 hours (AEST) Monday 13 August 2018

Please note that voting is open for three (3) vacant positions on the Board. Members can vote on election of Directors in the following way:

- Electronic voting by [clicking here](#) by **17:00 hours (5:00pm) (AEST) on Thursday 13 September 2018**; or
- Voting via the direct voting form to the formal notice of the AGM. These must be submitted to the SIA national office in person, by post **by 17:00 hours (5:00pm) (AEST) on Thursday 13 September 2018**.

1.3.2 Voting at the AGM

As was the case in 2017, we will again conduct the AGM via webcast to provide more flexibility for members to access the proceedings. **Voting for election of Directors closes on Thursday 13 September 2018.** The results of the election will be announced at the AGM. There are no special resolutions for members to vote on at this AGM.

Voting to accept minutes of 2017 AGM and any other motions:

- You CAN vote on acceptance of reports and/or minutes of the 2017 AGM if you are present at the AGM in person or via webcast.

1.3.3 Proxies

This year, because:

- a) There are no special resolutions; and
- (b) Directors voting is completed prior to the AGM and is available to all members via the two options outlined above;

...provision of proxies is **not** required.

2. Participation at the AGM

2.1 How to participate

You can join the AGM either:

- (a) In person;
- (b) Via webcast – online from any smart device.

2.1.1 Joining the meeting in person.

We look forward to seeing you at:

Mercure Sydney International Airport, 22 Levey Street, Wollri Creek, NSW.

At 4.45pm for a 5.00pm start on Tuesday 18 September, 2018, after which will follow the Networking drinks and the 2018 Sydney Safety Conference Dinner.

2.1.2 Joining the meeting by webcast

Instructions on this will be available shortly on the SIA website.

A handwritten signature in black ink, appearing to read 'D Segrott', with a stylized flourish at the end.

David Segrott
Company Secretary
13 August 2018