

AIHS Life Membership Award Nomination Guide

- 1. Particulars are available from the AIHS National Office, but it must be stressed that all service particulars must be presented on the online form together with suitable justification before a Branch Committee will consider such an application.
- 2. Applicants that do not meet the following mandatory criteria will not be considered:
 - a. Fifteen years of CONTINUOUS service as a member of the Institute; and
 - b. Ten years of outstanding service. This may cover service on the Board, Branch Committee, College of Fellows, AOHSEAB, BoK, special advisory committees (internal or external), or other appointments considered relevant to supporting such an award.
- 3. A full curriculum vitae with up-to-date work history and qualifications is required. The application will not be considered if there is an incomplete curriculum vitae, which should include:
 - a. Service in elected or appointed positions held in any National and Branch or specialist advisory committees, e.g., Board, Branch Committee, College of Fellows, AOHSEAB or BoK, AIHS representational duties International, Standards Australia Committees or other AIHS committees. The role and duration of appointments/service should be described along with any outstanding elements of the service.
 - b. Service rendered where service has been outstanding and relates to work NOT part of an elected or appointed AIHS position, e.g., award recipient (internal or external), community service, or contribution to kindred organisations which operate in accord with the aims and objectives of the AIHS (i.e., other health and safety related Australian or International professional associations, AIHS Strategic Partners and Corporate Partners). The role and duration of appointments / service should be described along with any outstanding elements of the service.
 - c. Information on the member's employment history and qualifications, interests and participation in community affairs, sporting bodies, civil committees, etc, that are associated with the member's Institute service or add merit when the award is considered by the relevant Branch Committee and ultimately the AIHS Board.
- **4.** ALL nominators are urged to ensure that the documentation completed provides the necessary criteria to enable the application to be considered by the Awards & College Membership Committee.

